

Crawford County Memorial Hospital

Board of Trustees

September 25, 2023

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, September 25, 2023, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa.

Present on site during the meeting were David Reisz, Vernon Sid Leise, Amy Schultz, Jay Mendlik, Jon Schuttinga, Heather Rasmussen (Chief Quality & Ancillary Services Officer), Rachel Melby (CFO), Erin Muck (CEO), Theresa Sheer (CNO), Dr. David Wright (Chief of Staff) and Heather Wight (Recorder). In addition, Dana Neemann (Director of Education & Patient Experience), Dan Mundt (Denison Free Press), Kathi Gustafson (left at 5:12), Jay Horn (Denham & Company arrival at 5:08 and left at 5:37) and Carmen Swertzic.

Present via Webex were Mark Hasek (Graham Construction left at 6:16), Brandon Giffin (Graham Construction left at 6:16), Eric Henderson (IMEG left at 6:16), Heidi Willis (INVISION joined at 5:23 and left at 6:16), Angie Nees (INVISION joined at 5:29 and left at 6:16), Matt Cramer (INVISION joined at 5:29 and left at 6:16), Becky Hansel (INVISION joined at 5:31 and left at 6:16).

CALL TO ORDER: The Board of Trustees meeting was called to order at 5:04 p.m. by Mendlik.

APPROVAL OF PREVIOUS MONTH’S MINUTES

A motion was made by Reisz, second by Schuttinga, to approve the August 28, 2023, minutes as presented. Motion carried unanimously.

COMMUNITY

Recognition of Board Member’s Service

Mendlik presented Kathi Gustafson, wife of Tom Gustafson, a plaque in memorial of Tom’s service on the Crawford County Memorial Hospital Board of Trustees.

Board Chair Comments

Mendlik spoke on the busy upcoming months and the recent visit to the INVISION mockup spaces.

FINANCIAL STABILITY

FY2023 Audit

Jay Horn shared the FY2023 Audit with the Board.

A motion was made by Schultz, second by Leise, to approve the FY2023 Audit. Motion carried unanimously.

Finance Committee Report

1. Total Payroll & Accounts Payable of \$3,528,346.86 for payment.

A motion was made by Reisz, second by Schuttinga, to approve the financial report, total payroll, and accounts payables in the amount of \$3,528,346.86. Motion carried unanimously.

QUALITY CARE AND SERVICES

Quality Committee Report

- Rasmussen gave a brief update of the Quality Committee activities.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

Medical Staff Report

Wright gave a summary of the recent Medical Staff meeting which included clinical staffing additions, review of clinical

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immunizations and IT updates regarding Cerner implementation, tele-med appointments, and IT on call. A decision was made to no longer require a COVID test prior to admit.

PATIENT EXPERIENCE

5-Star Journey Update

Muck gave an update on the 5-Star Journey. We have submitted 6 nominees for Custom Learning System's Pinnacle Award and should know this week if any were selected.

PEOPLE

Credentialing

A motion was made by Schultz, second by Leise, to approve Medical Staff appointment of Steidler and reappointments of Dekarske, Ranniger, Crabb, Ramachandran and P. Luft as presented. Motion carried unanimously.

Mission Committee Report

Muck shared a recap of the Mission Committee meeting where a Board member was caught up on previous MFP, reviewed and toured the mockup.

GROWTH

Department Reports

Tabled.

Building Project Status Report

Willis from INVISION gave an update on the building project. Schematic design is complete and have started on design. INVISION walked through the timeline of the project and answered Board questions.

CEO Report

Muck shared the CEO report. Dr. Michael Luft has been promoted to Chief Medical Officer. Recruitment activities regarding orthopedics, general surgeon, CRNA and nurse practitioner/physician assistant were shared.

EXECUTIVE SESSION PURSUANT TO IOWA CODE

Section 21.5 (1)(i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Open Session –Possible Action

The Board went into Closed Session at 6:23 p.m. with a motion made by Leise, second by Schuttinga. Motion carried unanimously. Members present during the closed session were Jay Mendlik, David Reisz, Vernon Sid Leise, Amy Schultz, Jon Schuttinga, Erin Muck (left at 7:35 and returned at 7:53) and Heather Wight (left at 6:20 and returned at 7:35) (recorder).

A motion was made at 8:01 p.m. by Schuttinga, second by Schultz, to return the Board to Open Session. Motion carried unanimously.

A motion was made by Leise, second by Reisz, to approve CEO salary for FY2024, bonus of 21.65% of base salary from FY2023. Motion carried unanimously.

ADJOURNMENT

A motion was made by Schultz, second by Schuttinga, that the meeting be adjourned at 8:03 p.m. Motion carried unanimously.