

Crawford County Memorial Hospital

Board of Trustees

July 29, 2024

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, July 29, 2024, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa.

Present on site during the meeting were Jay Mendlik, David Reisz, Vernon Sid Leise, Jon Schuttinga, Amy Schultz, Heather Rasmussen (Chief Quality & Ancillary Services Officer), Theresa Sheer (CNO), Rachel Melby (CFO), Erin Muck (CEO), Dr. David Wright (Chief of Staff) and Heather Wight (Recorder). In addition, Dustin Durbin (Director of Volunteer Services) and DeAnn Reetz (Thrift Shop Manager). Not present was Dr. Michael Luft (Chief Medical Officer).

CALL TO ORDER: The Board of Trustees meeting was called to order at 5:33 p.m. by Mendlik.

APPROVAL OF MINUTES

A motion was made by Reisz, second by Leise, to approve the June 24, 2024, minutes as presented. Motion carried unanimously.

A motion was made by Schultz, second by Schuttinga, to approve the July 15, 2024, minutes as presented. Motion carried unanimously.

COMMUNITY

Board Chair Comments

Mendlik shared that there is a lot of good things going on. The recent intern graduation was great and it was a lot of fun being a part of. It's time to start working on the FY25 administrative goals and the annual CEO evaluation.

QUALITY CARE AND SERVICES

Quality Committee Report

- Rasmussen gave a brief update of the Quality Committee activities and that 7 HCAHPS categories are ranked in 99th percentile including willingness to recommend. PFAC wanted to give a shoutout to Sam Pauley and Theresa Sheer for their great care and they shared they have noticed an improvement in customer service.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

Medical Staff Report

Wright shared details of the University of Iowa OB simulation training for staff, IT updates from Angie Anderson and decisions regarding the yearly sports physical process. Wright also shared that Tracie Bergman recently passed her boards and BobbyJo Sipma will be taking her boards soon and David Houle in radiology retired.

PATIENT EXPERIENCE

5-Star Journey Update

Sheer shared that the SEC is currently working on nominations for the HCSEC in November. With the implementation of Cerner complete, focus will be on restarting 5 Star Nurse video education. The annual Internal Services Scorecard and Caregiver Engagement Survey are in progress and results will be compiled in the next couple of weeks.

PEOPLE

Credentialing

A motion was made by Reisz, second by Schultz, to approve Medical Staff appointments of Koson and Witherspoon and the reappointments of M Luft, Ingram, Clegg, Woodward, DenOtter and Schlaepfer. Motion carried unanimously.

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Mission Committee Report

Muck shared the discontinuance of the OB service line is on track with the media portion completed. Dr. Burkett has started and things are going well. There is still some insurance credentialing in progress. The intern graduation was amazing. UNMC will be starting an Infectious Disease telemedicine program for inpatients and for clinic patients.

GROWTH

Department Reports

Good Samaritan Thrift Store

Reetz shared some of the community activities and outreach that they do including donations to families affected by the recent severe weather in the state.

Volunteer Services

Durbin shared statistics including 35 active volunteers for the transportation service. The volunteers provided 671 rides, 12,506 miles driven and 1,462 volunteer hours last year. The SHIP program helped over 223 clients from October 15 through December 7, 2023. Eight \$1,000 scholarships were awarded this year to area students. Durbin is also researching grant opportunities to assist other departments for unbudgeted items.

CEO Report

Muck shared that rehab services has successfully moved to the CCMH Outpatient Services building. Cardiac rehab and cardiopulmonary have also moved to their new spots on the med unit. Same day services started seeing patients out of the previous OB department and things went well. All the subcontractors met with Graham today for what they call a Pull Plan to coordinate their activities. The south parking lot construction is progressing nicely and will be finished this week. Groundbreaking will be on August 9 at noon. Thank you again to Jay Mendlik and Sid Leise for jumping to help with signatures that are needed to finalize the financing and bonds.

FINANCIAL STABILITY

Finance Committee Report

1. Total Payroll & Accounts Payable of \$2,702,680.77 for payment.

A motion was made by Schuttinga, second by Leise, to approve the financial report, total payroll, and accounts payables in the amount of \$2,702,680.77. Motion carried unanimously.

EMR Update

Muck shared the continued progress of Cerner implementation. There are still some hurdles to work through as expected. Staff continues to get more comfortable.

ADJOURNMENT

A motion was made by Schutlz, second by Schuttinga, that the meeting be adjourned at 6:43 p.m. Motion carried unanimously.