

Crawford County Memorial Hospital

Board of Trustees

September 30, 2024

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, September 30, 2024, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa.

Present on site during the meeting were Jay Mendlik, David Reisz, Vernon Sid Leise, Jon Schuttinga, Amy Schultz, Theresa Sheer (CNO), Dr. David Wright (Chief of Staff), Heather Rasmussen (Chief Quality & Ancillary Services Officer), Rachel Melby (CFO), and Heather Wight (Recorder). In addition, Andrew Segebart (Director of Pharmacy joined at 5:31 and left at 5:53). Present via Webex were Erin Muck and Kirk Schuler (Dorsey and Whitney LLC joined at 6:03 and left at 7:09). Not present was Dr. Michael Luft (Chief Medical Officer).

CALL TO ORDER: The Board of Trustees meeting was called to order at 5:30 p.m. by Mendlik.

APPROVAL OF MINUTES

A motion was made by Reisz, second by Schuttinga, to approve the August 26, 2024, minutes as presented. Motion carried unanimously.

COMMUNITY

Board Chair Comments

Mendlik shared that tonight's meeting should be short, aside from the closed sessions and he is looking forward to the building project update.

QUALITY CARE AND SERVICES

Quality Committee Report

- Rasmussen gave a brief update of the Quality Committee activities including continued lower Press Ganey response rates due to the Cerner transition and upcoming changes to the HCHAPS questions and reports.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

Medical Staff Report

Wright shared that pharmacy order processes into Cerner were reviewed and Theresa will conduct education with nurses regarding orders. Wright also shared that Samantha Pauley has been named the new ER director.

PATIENT EXPERIENCE

5-Star Journey Update

Sheer shared of the 12 submissions to CLS for the HealthCare Service Excellence Conference in November, 8 were selected as Pinnacle Award winners and are in the running for the Summit Award. The nominees that moved on are

- Exceptional Employee Non-Clinical: Patty Aguilar de Romero
- OASIS Team Captain: Brandi Ruskell
- Empowering CNO/DNO: Theresa Sheer
- Inspiring CEO/President: Erin Muck
- Service Excellence Advisor Team: Gopher It (Tara Gorden, Jenny Frank, Nancy Meier and Rachel Steffen)
- DO IT Improvement Project: Patient Resource Guide (Theresa Sheer, Brandi Ruskell, Debbie Ahart-Muhlbauer, Kendra Hartwig and Dana Neemann)
- Outstanding Staffing Fix Transformation (Erin Muck, Rachel Melby, Heather Rasmussen, Macy Waldemar Webb and Katie Tremel)
- Outstanding Swing Bed Transformation (Theresa Sheer, Dr. Patrick Luft, Brooke Schwery and Jamie Gross)

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PEOPLE

Credentialing

A motion was made by Leise, second by Schultz, to approve Medical Staff appointments of Burkett and Ponamgi and the reappointments of Dieckman, Evans, Frager, Haggstrom, Hruza, Kruse, Osborn, Petersen, Schubert and Thomas. Motion carried unanimously.

Mission Committee Report

Muck shared recruitment efforts continue with an onsite CRNA interview on October 8 and continued phone screenings for general surgery. Muck also discussed the upcoming Union recertification vote and the Wellness Center committee is still waiting for New Market Credits.

GROWTH

Department Reports

Pharmacy

Segebart shared recent staffing changes and focused efforts on creating the Cerner pharmacy charge master and order sets. Prioritizing medication education and rounding with patients soon after admission and prior to discharge are the main areas of patient experience focus while future goals include establishing a pharmacy-based medication model for local EMT level ambulance services. Quality initiatives include antimicrobial stewardship and medication safety regarding medication diversion.

340b

Segebart shared current staffing changes, statistics and legislative proposals relating to the 340b program.

CEO Report

Muck shared that the Leadership Empowerment Survey is still in progress and Don hosted an emotional intelligence training session this week. The annual IHA meeting is next week and will have lots of great information. Board members are encouraged to attend if they are able. The temporary walls are all up and both areas behind the temp walls have been gutted.

FINANCIAL STABILITY

Finance Committee Report

1. Total Payroll & Accounts Payable of \$3,023,788.18 for payment.

A motion was made by Reisz, second by Schuttinga, to approve the financial report, total payroll, and accounts payables in the amount of \$3,023,788.18. Motion carried unanimously.

Ortho Capital Purchase

In order to perform spinal procedures, the purchase of a new elite drive grinding tool was needed. This purchase was authorized under the CEO's signing authority and as standard procedure, recommended through the finance committee to the full Board as the final step of the approval process.

A motion was made by Leise, second by Schultz, to approve the purchase of the elite drive grinding tool that was purchased under the CEO's signing authority in the amount of \$29,970.92. Motion carried unanimously.

Wellness Center Donation

Due to the current strong financial position of the hospital and updated completion date of September 2025, it is recommended that the full pledge payment be made to the Crawford County Wellness Center project. This project will provide a facility to have programs and services which will provide health benefits and supports our mission to improve the health and wellness of the community we serve.

A motion was made by Leise, second by Schultz, to approve the full pledge payment of \$500,000 to the Crawford County Wellness Center. Motion carried unanimously.

EXECUTIVE SESSION PURSUANT TO IOWA CODE

Section 21.5 (1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Open Session – Possible Action

The Board went into Closed Session at 6:22 p.m. with a motion made by Reisz, second by Schuttinga. Motion carried unanimously. Members present during the closed session were Jay Mendlik, David Reisz, Vernon Sid Leise, Amy Schultz, Jon Schuttinga, Theresa Sheer (CNO), Heather Rasmussen (Chief Quality & Ancillary Services Officer), Rachel Melby (CFO), and Heather Wight. Present via Webex were Erin Muck and Kirk Schuler (Dorsey and Whitney LLC).

A motion was made at 6:52 by Reisz, second by Schultz, to return the Board to Open Session. Motion carried unanimously.

No action was taken.

EXECUTIVE SESSION PURSUANT TO IOWA CODE

Section 21.5 (1)(g) To avoid disclosure of specific law enforcement matters, such as current or proposed investigations or inspection or auditing techniques or schedules, which if disclosed would enable law violators to avoid detection. Open Session – Possible Action

The Board went into Closed Session at 6:55 p.m. with a motion made by Jon, second by David. Motion carried unanimously. Members present during the closed session were Jay Mendlik, David Reisz, Vernon Sid Leise, Amy Schultz, Jon Schuttinga, Theresa Sheer (CNO), Heather Rasmussen (Chief Quality & Ancillary Services Officer), Rachel Melby (CFO), and Heather Wight. Present via Webex were Erin Muck and Kirk Schuler (Dorsey and Whitney LLC).

A motion was made at 7:09 by Leise, second by Schultz, to return the Board to Open Session. Motion carried unanimously.

No action was taken.

ADJOURNMENT

A motion was made by Schultz, second by Reisz, that the meeting be adjourned at 7:10 p.m. Motion carried unanimously.