

Crawford County Memorial Hospital

Board of Trustees

October 28, 2024

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, October 28, 2024, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa.

Present on site during the meeting were Jay Mendlik, David Reisz, Vernon Sid Leise, Jon Schuttinga, Amy Schultz, Theresa Sheer (CNO), Dr. David Wright (Chief of Staff), Heather Rasmussen (Chief Quality & Ancillary Services Officer arrived at 5:57), Rachel Melby (CFO), Erin Muck (CEO), and Heather Wight (Recorder). In addition, Steve Bruner, Denman & Associates, LLP (left at 5:52). Not present was Dr. Michael Luft (Chief Medical Officer).

CALL TO ORDER: The Board of Trustees meeting was called to order at 5:31 p.m. by Mendlik.

APPROVAL OF MINUTES

A motion was made by Schuttinga, second by Reisz, to approve the September 30, 2024, minutes as presented. Motion carried unanimously.

FINANCIAL STABILITY

FY2023 Audit

Steve Bruner shared the FY2024 Audit with the Board.

A motion was made by Reisz, second by Schultz, to approve the FY2024 Audit. Motion carried unanimously.

Finance Committee Report

1. Total Payroll & Accounts Payable of \$2,929,548.28 for payment.

A motion was made by Schuttinga, second by Leise, to approve the financial report, total payroll, and accounts payables in the amount of \$2,929,548.28. Motion carried unanimously.

EMR Update

Providers had a Cerner representative onsite for one-on-one training a few months ago. The additional training went well so more dates are being arranged. Members of our revenue cycle team had a roundtable session with other recently transitioned Cerner facilities and received feedback.

COMMUNITY

Board Chair Comments

Mendlik shared there is a lot going on and we are starting to see progress. Keep up the good work. The Board would also like to recognize Erin Muck for her acceptance of the American Hospital Association Grassroots Champion Award at this year's IHA Annual Meeting. This award celebrates Erin's exceptional history of grassroots advocacy, both for our hospital and the community, as well as her active involvement in state and federal advocacy efforts with the association.

QUALITY CARE AND SERVICES

Quality Committee Report

- Rasmussen gave a brief update of the Quality Committee activities including the 5 Star Nurse education has been reassigned to staff, AIDET (Acknowledge, Introduce, Duration, Explanation, Thanks) will be covered in the next quarterly competencies and the lower volume of Press Ganey responses issue has been resolved.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

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Medical Staff Report

Wright shared that Travis Mettenbrink, Director of Clinics, and Trama Vetter, Clinic Nurse Manager, attended to discuss the nurse visit process. The progress of the swing bed program was also discussed along with the nationwide IV fluid shortage concerns, which have not affected CCMH.

PATIENT EXPERIENCE

5-Star Journey Update

Sheer shared the renewed focus on the 5 Star Nurse education. The annual Custom Learning System HealthCare Service Excellence Conference is next week in Orlando. Vernon Sid Leise will be attending the conference along with 7 staff members.

PEOPLE

Credentialing

A motion was made by Reisz, second by Leise, to approve Medical Staff new appointment of Larson. Motion carried unanimously.

Mission Committee Report

Muck shared we have a nurse practitioner starting in the middle of November. We interviewed a family medicine physician last week and had a follow-up call today discussing contract details and are in a good place. There will be a general surgeon on site November 6th and another onsite soon after. Phone screenings continue. Dr. Burkett performed 18 surgeries last month and continues to do great work building his practice.

GROWTH

Department Reports

Medical Unit

Sheer shared the current staffing statistics of the medical unit and recruiting efforts. She also shared that we have restarted the Swing Bed Academy program offered through Custom Learning System. Courtney Heese, RN, has recently completed the Sexual Assault Nurse Examiner (SANE) certification course. The WITCC nursing students have started their clinicals and we have recently started hosting Job Corps CNA students for precepting.

CEO Report

Muck shared that the current contract with our ACO, Caravan Health, will be finished at the end of the year. Our Main Street Health navigators help make sure that patient visits get coded correctly which ensures that the patient's record is as accurate as possible and we get reimbursed appropriately. The annual Leadership Empowerment Survey has been completed and the results show that we are higher in every category than when it was implemented in October 2020. A dip was expected due to the building project and Cerner transition but scores did increase from last year. There are always opportunities to improve but we feel good about where we are. Both AFSCME Patient Care and Non-Professional Patient Care unions had their recertification votes and both were decertified. The building project is progressing and everyone is doing a nice job. The parking lot issues are a short-term struggle but we are navigating it appropriately. In addition to her CEO report, Muck shared education from the Governance session at the annual Iowa Hospital Association meeting regarding Board fiduciary duties, roles and responsibilities with the Board.

ADJOURNMENT

A motion was made by Leise, second by Schuttinga, that the meeting be adjourned at 7:20 p.m. Motion carried unanimously.