

Crawford County Memorial Hospital

Board of Trustees

November 25, 2024

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, November 25, 2024, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa.

Present on site during the meeting were Jay Mendlik, David Reisz, Vernon Sid Leise, Jon Schuttinga, Amy Schultz, Theresa Sheer (CNO), Dr. David Wright (Chief of Staff), Heather Rasmussen (Chief Quality & Ancillary Services Officer), Rachel Melby (CFO), Erin Muck (CEO), and Heather Wight (Recorder). In addition, Angie Andersen, Director of IT, Travis Mettenbrink, Director of Clinics, Trama Vetter, Clinic Nurse Manager, and Hannah Vary, Specialty Clinic Manager. Not present were Dr. David Wright (Chief of Staff) and Dr. Michael Luft (Chief Medical Officer).

CALL TO ORDER: The Board of Trustees meeting was called to order at 5:31 p.m. by Mendlik.

APPROVAL OF MINUTES

A motion was made by Reisz, second by Schuttinga, to approve the October 28, 2024, minutes as presented. Motion carried unanimously.

QUALITY CARE AND SERVICES

Quality Committee Report

- Rasmussen gave a brief update of the Quality Committee activities including continued targeted rounding and introduction of bylaws to the PFAC.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

Medical Staff Report

Rasmussen shared that patient fall education was provided to staff. Patrick Stevens discussed sleep testing orders, while Angie Anderson shared the Cerner consultant would return quarterly for continuing education.

PATIENT EXPERIENCE

Patient Portal Demo

Andersen gave a demonstration of the new patient portal. The new patient portal app is called HealthLife Portal (Heal the Life). All healthcare facilities that have Cerner for their EMR use this portal. The old patient portal will have medical information up to June 24, 2024, while any information from June 25 to the present will be in the new patient portal. Links to both portals can be found under the Patient Portal tab on the CCMH website.

5-Star Journey Update

Muck shared the certificates CCMH received at the HCSEC in Orlando and acknowledged Patty Aguilar, winner of the Pinnacle Achievement for Exceptional Employee Non-Clinical award. The conference went well with great speakers and breakout sessions.

PEOPLE

Credentialing

A motion was made by Leise, second by Schultz, to approve Medical Staff new appointments of Dziewatkoski and Mofle and the reappointments of Baron, Akin, Krehbiel and Pandya as presented. In addition, the distant site new appointments of Anton, Feinberg, Greenberg, Huckabee, Kani, Rafiei, Rowe and Barker and reappointments of Cambron, Dabbasi, DiVito, Fogarty, Grennan, Henley, Jaksha, Kuo, Phillips, Quraishi, Ruvo, St. Clair, Thompson, Vrdoljak, Welte and Eiland as presented. Motion carried unanimously.

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Mission Committee Report

Muck shared the committee discussed bringing in external assistance for our annual strategic planning session.

GROWTH

Department Reports

Medical Clinic

Mettenbrink shared that the team is experiencing exciting growth and change. Recruitment efforts are going well, with promising progress ahead. Dr. Burkett continues to impress. The team is also identifying areas for improvement and working on refining processes.

Vetter shared one of the main areas of focus right now is managing our chronic care patients more appropriately with better education. Collaboration between nursing, providers and patient access is ongoing and continues to improve. With new staff onboarding, the nurses have created and implemented a nurse mentor process, which is also going well.

Specialty Clinic

Vary took over after Marcy Larson's retirement this summer and is doing an excellent job. She is working closely with the outreach facilities to manage patient care amidst staffing shortages, including maternity leave and changes with outreach provider facilities.

CEO Report

Muck shared that our Quality program is being restructured for improvement. Our HCHAPS score was in the 90th percentile for September, but there are still more opportunities for growth. Recruitment is progressing well, and Cyilee is completing her orientation and will begin seeing patients next week. Construction is on track, with beams now in place in the infill area of rehab services.

Finance Committee Report

1. Total Payroll & Accounts Payable of \$3,472,261.04 for payment.

A motion was made by Schuttinga, second by Reisz, to approve the financial report, total payroll, and accounts payables in the amount of \$3,472,261.04. Motion carried unanimously.

COMMUNITY

December Board Meeting

A recommendation was made to cancel the December board meeting, as there are traditionally no committee meetings in December and no items that need board approval.

A motion was made by Leise, second by Schultz, to cancel the December Board Meeting. Erin will send out any important updates and we will reconvene in January 2025.

Board Chair Comments

Mendlik would like to thank everyone for their time and dedication. Please enjoy the time away and be present with your loved ones.

ADJOURNMENT

A motion was made by Leise, second by Schultz, that the meeting be adjourned at 6:46 p.m. Motion carried unanimously.