Crawford County Memorial Hospital
Board of Trustees
June 29, 2026
A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, June 29, 2026, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa.

CALL TO ORDER: The Board of Trustees meeting was called to order at 5:30 p.m. by Schuttinga.

ROLL CALL OF DIRECTORS
Present on site during the meeting were Jay Mendlik, Jon Schuttinga, Amy Schultz, Vernon Sid Leise, David Reisz, Erin Muck (CEO), Rachel Melby (CFO), Heather Rasmussen (Chief Quality Officer joined at 5:51), Theresa Sheer (CNO), Dr. Rick Malyszek (Chief Medical Officer) and Heather Wight (Recorder). Also in attendance were Gordon Wolf (Denison Free Press), Dr. Steve Brownmiller (Friends of the Crawford County Wellness Center fundraising committee arrived at 5:31 and left at 6:19), Tim Stuart (Friends of the Crawford County Wellness Center fundraising committee arrived at 5:31 and left at 6:19), Dana Neemann (Director of Education and Patient Experience left at 5:46), Bob Fink (Director of Plant Operations left at 5:46). Not in attendance was Dr. David Wright (Chief of Staff).

ORAL COMMUNICATIONS
No oral communications were received.

WRITTEN COMMUNICATIONS
No written communications for the general agenda items were received.

CONSENT AGENDA ITEMS
- 5.A approval of May 18, 2026, meeting minutes
- 5.B approval of Quality Committee minutes
- 5.C approval of Medical Staff meeting minutes
- 5.D approval of Executive Committee meeting minutes
- 5.E approval of credentialing new appointment of Greene and reappointments of Luft, Thomas, Wieseler and Witherspoon and the distant site reappointment of Landis.
- 5.F approval of Mission Committee report
- 5.G approval of Patient Experience Committee meeting minutes and Report

A motion was made by Reisz, second by Schultz, to approve the Consent Agenda as presented. Motion carried unanimously.

NEW BUSINESS / REPORTS
Patient Experience & Education Department Report
Neemann shared during FY26, the Education Department advanced clinical excellence and community outreach through extensive certification courses (including ACLS, PALS, BLS, and TNCC), quarterly competencies covering over 24 clinical topics, and scheduled mock codes across clinical departments. Key milestones included hosting Simulation Iowa, organizing an EMS Conference for 80 attendees, and expanding the summer internship program to nine students across nursing, rehab, and radiology. Student engagement was significantly broadened through expanded Scrubs Camps, dual-language placement packets, enhanced Des Moines University (DMU) surgical and emergency rotations, and a new healthcare career partnership with Denison Community Schools. Operationally, the department utilized Press Ganey

data to drive quality improvements—including collaborative documentation and mock litigation training—and shifted Patient and Family Advisory Council (PFAC) meetings to the evening to improve member attendance.

Plant Operations Department Report
Fink shared the department completed several key capital improvement projects, including the fire door replacement project, behavioral health safety modifications in ER Room 5, storm drain repairs, and window replacements. The department remains fully compliant with all tracked DNV life safety regulations, with FY2027 plans to focus on further door and window replacements, parking lot concrete repairs, and flooring upgrades. Concurrently, the EVS department maintained exceptional patient experience and quality metrics, consistently meeting Press Ganey cleanliness goals and passing all monthly ATP disinfection tests.

YMCA Fundraising Committee
Dr. Steve Brownmiller and Tim Stuart from the Friends of the Crawford County Wellness Center fundraising committee provided an operational and financial update on the wellness center since its successful opening in May, thanking the board for six years of support. They reported strong community engagement and membership growth, which currently exceeds 1,000 units with daily attendance over 300 individuals. While the YMCA manages the facility's diverse programming, youth activities, and school partnerships, including grant-funded after-school programs—the building itself remains owned by the city. To achieve a debt-free handover, fundraising strategies such as donor walls, business challenges, and potential hospital partnerships are actively being pursued to close the remaining 3–4% financial gap on the facility cost, leveraging the YMCA's grant-writing and fundraising expertise to ensure long-term operational sustainability.

The YMCA serves as a vital asset for community health and a strategic tool for recruiting healthcare professionals. Furthermore, the facility significantly enhances social engagement and mental health outcomes for both families and seniors.

A motion was made by Mendlik, second by Reisz, to approve a donation in the amount of $50,000 to the Friends of the Crawford County Wellness Center fundraising committee. Motion carried unanimously.

Finance Report
Total Payroll & Accounts Payable of $4,459,400.03 for payment.

A motion was made by Mendlik, second by Leise, to approve the financial report, total payroll, and accounts payables in the amount of $4,459,400.03. Motion carried unanimously.

FY27 Operating & Capital Budget
Melby detailed the FY27 Operating & Capital budgets.

A motion was made by Leise, second by Schultz, to approve the FY27 Operating & Capital budgets as proposed. Motion carried unanimously.

CEO Report

Muck shared the hospital achieved key regulatory milestones with successful ER Pediatric Readiness and EMS Recertifications, alongside the completion of the DNV year-four survey towards ISO Certification. Operational highlights include the rollout of new OR project protocols, improving HCAHPS scores, and the formal transition of Dr. Rick Malyszek into the CMO role, while recruitment remains active for ER, family medicine, and behavioral health providers to meet strong clinic demand. The FY27 capital and operating budgets are slated for board approval this month. On the community front, CCMH successfully hosted its 75th Anniversary Open House on June 25th, and the Hospital Foundation Golf Outing on June 26th. Proceeds will be used towards a new Lucas CPR device.

Individual Board Member Comments

Schultz requested clarification regarding the definition of readmissions within the context of the Directed Payment Program, as well as the distinctions between them. Heather Rasmussen provided an overview of these differences and outlined their operational and quality impacts on the organization.

ADJOURNMENT

A motion was made by Leise, second by Schultz, that the meeting be adjourned at 7:17 p.m. Motion carried unanimously.