Crawford County Memorial Hospital
Board of Trustees
September 28, 2026
A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, September 28, 2026, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa.

CALL TO ORDER: The Board of Trustees meeting was called to order at 5:33 p.m. by Schuttinga.

ROLL CALL OF DIRECTORS
Present on site during the meeting were Jay Mendlik, Jon Schuttinga, Amy Schultz, Vernon Sid Leise, David Reisz, Erin Muck (CEO), Rachel Melby (CFO), Heather Rasmussen (Chief Quality Officer), Theresa Sheer (CNO), Dr. David Wright (Chief of Staff) and Heather Wight (Recorder). Also in attendance were Candace Ueding (Pharmacy Director left at 6:07), Joe Sparks (Denman & Company out at 5:55) and Gordon Wolf (Denison Free Press left at 6:17).

Present via Webex was Chris Schleiss (Main Street Health joined at 6:16 and out at 6:42).

ORAL COMMUNICATIONS
No oral communications were received.

WRITTEN COMMUNICATIONS
No written communications for the general agenda items were received.

CONSENT AGENDA ITEMS

5.A approval of August 31, 2026, meeting minutes
5.B approval of Quality Committee minutes
5.C approval of Medical Staff meeting minutes
5.D approval of Executive Committee meeting minutes
5.E approval of credentialing appointments of Hovelson, Ghattas, Noland, Swanson, Smith, Rathe and Vass and the reappointments of Dieckman, Evans, Grager, Haggestrom, Hruza, Kruse, Jaksha, Pedersen, Schubert, Woodward and Baron
5.F approval of Patient Experience Committee meeting minutes and report
5.G approval of Finance Committee meeting minutes
5.H approval of Payroll and AP – August
5.I approval of Mission Committee meeting minutes

A motion was made by Reisz, second by Mendlik, to approve the Consent Agenda as presented. Motion carried unanimously.

NEW BUSINESS / REPORTS
FY26 Audit
Joe Sparks, CPA, with Denman and Company, presented the unmodified FY26 audit report.

A motion was made by Mendlik, second by Leise, to accept the FY26 audit report. Motion carried unanimously.

Steri Capital Purchase

Purchase of clinical and surgical instruments for Dr. Samuel Rathe (podiatry) clinic start up. The items have already been purchased under the CEO's signing authority and brought back to the Board for confirmation.

A motion made by Leise, second by Schultz, to approve the capital purchase in the amount of $6,090.14.

Pharmacy & 340b Department Report

Ueding shared how the 340B program helps keep high-cost specialty meds accessible locally while bringing in modest margins to support care, all kept compliant thanks to a dedicated coordinator. On the clinical side, the team is actively managing med shortages by finding alternatives, driving antimicrobial stewardship with physicians, validating admission med reconciliations, and providing bedside discharge medication counseling to set patients up for success. To streamline operations and boost safety, an Omnicell dispensing unit from OB has been moved to the medical clinic and stocked crash carts and EMS jump bags with premixed solutions. She also highlighted their hands-on work training pharmacy students and invited everyone to an upcoming student presentation on diabetic education.

Patient Story

Sheer shared patient-family letters praising the hospital team for exceptional care, teamwork, and compassion from a local family. The board acknowledges the morale boost these testimonials provide and plans to share additional letters and videos at future meetings.

CEO Report

Muck provided brief operational updates including the Breast Cancer Awareness event on October 3 with more than 60 registrants, homecoming parade involvement, clinic move and construction progress with expected clinic completion by Thanksgiving and hallway work continuing through December, new EMS Director/ED Director Dr. Torstenson's upcoming orientation, parking lot drainage project completion, and continued recruitment activity.

Individual Board Member Comments

Board members comment that FY26 is another successful year despite challenges, noting positive audit results and operational resilience. Mendlik thanks staff for focus during transitions and express optimism as construction completes and strategy shifts toward growth. The board underscores careful fiscal stewardship while maintaining patient care priorities.

EXECUTIVE SESSION PURSUANT TO IOWA CODE
Section 21.5 (1)(l) To discuss marketing and pricing strategies and proprietary information where public disclosure of such information would harm the hospital's competitive position.

The Board went into Closed Session at 6:17 p.m. with a motion made by Schultz, second by Reisz. Motion carried unanimously. Members present during the closed session were Jay Mendlik, Jon Schuttinga, Amy Schultz, David Reisz, Vernon Sid Leise, Erin Muck (CEO), Rachel Melby (CFO left at 6:31), Heather Rasmussen (Chief Quality Officer), Theresa Sheer (CNO), Dr. David Wright (Chief of Staff left at 6:19), and Heather Wight (recorder).

Present via Webex was Chris Schleiss (Main Street Health left at 6:42).

A motion was made at 6:40 p.m. by Schultz, second by Leise, to return the Board to Open Session. Motion carried unanimously.

A motion was made by Reisz, second by Schultz, to sign the presented contract with Main Street Health Medical Partners. The Board directs leadership to finalize contractual details and proceed with implementation steps. Motion carried unanimously.

ADJOURNMENT
A motion was made by Leise, second by Mendlik, that the meeting be adjourned at 6:42 p.m. Motion carried unanimously.