



BOARD OF TRUSTEES MEETING AGENDA

5:30 p.m., Monday, March 31, 2025
Hospital Meeting Rooms C-D
100 Medical Parkway, Denison, IA

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES**
 - A. Previous Month's Minutes
- III. QUALITY CARE AND SERVICES**
 - A. Quality Committee Report
 - B. Medical Staff Report
- IV. PATIENT EXPERIENCE**
 - A. 5 Star Journey Update
- V. PEOPLE**
 - A. Credentialing
 - i. Appointments & Reappointments – Discussion / Action
 - B. Mission Committee Report
- VI. GROWTH**
 - A. Department Reports
 - i. Emergency Department
 - ii. Cardiopulmonary
 - B. CEO Report
- VII. FINANCIAL STABILITY**
 - A. Finance Committee Report
 - i. Approval of Payroll & AP
- VIII. COMMUNITY**
 - A. Policy 105.03 Document Provision & Requests – Discussion / Action
 - B. Board Chair Comments
- IX. ADJOURNMENT**

Our Mission

To provide convenient access to safe, high quality, patient centered healthcare by skilled and trusted professionals while exceeding customer expectations

Crawford County Memorial Hospital

Board of Trustees

February 24, 2025

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, February 24, 2025, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa.

Present on site during the meeting were Jay Mendlik, David Reisz, Vernon Sid Leise, Jon Schuttinga, Amy Schultz, Theresa Sheer (CNO), Heather Rasmussen (Chief Quality Officer), Rachel Melby (CFO), Erin Muck (CEO), Gordon Wolf (Denison Free Press left at 6:08) and Heather Wight (Recorder). Not present were Dr. Michael Luft (Chief Medical Officer) and Dr. David Wright (Chief of Staff).

Present via Webex was Kirk Schuler (Dorsey & Whitney).

CALL TO ORDER: The Board of Trustees meeting was called to order at 5:31 p.m. by Mendlik.

BUDGET HEARING FY2026

Fiscal Year Ending 2026 County Budget

The floor was open for public input. Objections were heard via email from Rich Knowles.

A motion was made by Schuttinga, second by Leise, to approve the tax asking rate of \$1.39896 per \$1,000 of assessed value. Motion carried unanimously.

APPROVAL OF MINUTES

A motion was made by Reisz, second by Leise, to approve the January 27, 2025, minutes as presented. Motion carried unanimously.

FINANCIAL STABILITY

Finance Committee Report

1. Total Payroll & Accounts Payable of \$3,392,095.84 for payment.

A motion was made by Schultz, second by Schuttinga, to approve the financial report, total payroll, and accounts payables in the amount of \$3,392,095.84. Motion carried unanimously.

Capital Purchase – Vascular Equipment

A motion was made by Reisz, second by Leise, to approve the purchase of vascular equipment not to exceed \$50,000. Motion carried unanimously.

Board Chair Comments

Thank you to administration and employees for their hard work. Being able to reduce the tax asking is a big deal. We are doing good things in the community and it shows.

QUALITY CARE AND SERVICES

Quality Committee Report

- Rasmussen gave a brief update of the Quality Committee activities including noticed improvement of ED scores with a shout out to Sam Pauley for always showing that patient satisfaction is always at the forefront. Advertisement campaign for the next PFAC members has begun.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

Antibiotic Stewardship Authorization

Rasmussen shared that with Andy Segebart leaving, the Antibiotic Stewardship Program lead position is open and needs to be filled. The Quality committee recommends Candance Ueding.

A motion was made by Schutlz, seconded by Reisz, to approve Candace Ueding as replacement for Andy Segebart as lead Antibiotic Stewardship program. Motion carried unanimously.

Crawford County Memorial Hospital

Board of Trustees

February 24, 2025

Medical Staff Report

Rasmussen shared that the ancillary departments will now report to the CNO. CCMH has partnered with UNMC to offer an infectious disease clinic via telemedicine in our specialty clinic, which will start in the beginning of March. Tahlia Nelson (Revenue Cycle Director) and Patty Aguilar de Romero (Financial Counselor Coordinator) came and gave information regarding Good Faith Estimates and price transparency.

PATIENT EXPERIENCE

5-Star Journey Update

Sheer shared that work continues with Everybody's a Caregiver, 5 Star Nurse program and a focus on empathy at the bedside and in the field. We are awaiting our report results before deciding next steps regarding CLS.

PEOPLE

Credentialing

A motion was made by Schuttinga, second by Leise, to approve Medical Staff new appointments of Cadwell and Rasmussen and the reappointments of Mendlick, Helke, Hallman, and Jaks. Motion carried unanimously.

Mission Committee Report

Muck discussed the controllable turnover rate which remains low. There have been new leadership in the med unit, pharmacy, and in the medical clinic. All are doing very well in their new roles. We have onboarded Dr. Todd in January, Dr. Kumari in February and our new general surgeon will start on Monday. We have 3 onsite ER physician visits scheduled at the end of March/beginning of April.

GROWTH

CEO Report

Muck shared that the building project is progressing well. Although last week was challenging due to the cold weather, progress continues. Staff tours of the rehab area are scheduled for next month. Additionally, community focus groups and surveys for strategic planning, along with the Community Needs Assessment, are planned for mid-April.

EXECUTIVE SESSION PURSUANT TO IOWA CODE 21.5 (I)(c)

To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Open Session – Possible Action

The Board went into Closed Session at 6:08 p.m. with a motion made by Schuttinga, second by Reisz. Motion carried unanimously. Members present during the closed session were Jay Mendlik, David Reisz, Vernon Sid Leise, Amy Schultz, Jon Schuttinga, Rachel Melby (CFO), Heather Rasmussen (Chief Quality Officer), Erin Muck (CEO), and Heather Wight (recorder).

Present via Webex was Kirk Schuler (Dorsey & Whitney LLP left at 7:00 p.m.).

A motion was made at 7:03 p.m. by Reisz, second by Schuttinga, to return the Board to Open Session. Motion carried unanimously.

No action was taken.

ADJOURNMENT

A motion was made by Leise, second by Reisz, that the meeting be adjourned at 7:04 p.m. Motion carried unanimously.

Crawford County Memorial Hospital
QUALITY COMMITTEE OF THE BOARD OF TRUSTEES
March 25, 2025 Meeting Minutes

A meeting of the Quality Committee of the Board of Trustees was held on Tuesday, March 25, 2025. Present: Jon Schuttinga, David Reisz, Michael Luft, DO (arrival 4:38pm), Erin Muck, CEO, Theresa Sheer, CNO, Heather Rasmussen, Chief Quality Officer, Dana Neemann Director of Education and Patient Experience (exit 4:40pm), Samantha Pauley, Emergency Services Director (exit 4:44pm), Patrick Stevens, Cardiopulmonary (exit 4:54pm).

Jon Schuttinga called the meeting to order at 4:34pm

Committee Recommendations/Actions: Recommend Board action regarding Medical Staff Executive Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

I. Patient Experience

a. HCAHPS

Neemann reviewed the updated January 2025 scorecard for HCAHPS. She noted the changes beginning January 2025. Staff worked together to care for you has now been added to the official CAHPS survey. This question was not previously reportable but is now publicly reported on Care Compare and the National Rural Honor Roll and the Care Coordination Domain has replaced Care Transitions. This question asks the patient and their family/support person(s) about their perceptions of how frequently they were updated while being care for in the hospital. Restfulness of Hospital Environment asks patients to recall the frequency with which the care environment in and around the room allowed them to rest comfortably.

b. CLS Plan for 2025

Muck presented information for continuing our 5 Star Journey. She discussed the tentative workplan for the year.

II. Statistics

Muck reviewed February 2025 statistics with the Committee. Total hospital inpatient procedures were up 40.30% for the month. Inpatient admissions were up 36% with total admissions up 30%. Total patient days were up 56.05% for the month including Observation days up 37.29% and Swing Bed days up 32.14% Radiology was up 6.33%. ER visits were up 12.90%. Physical Therapy services were down 27.70% for the month. Medical Clinic visits and Specialty Clinic visits were both down 11.20% and 21.11%. Weather attributed to the Medical Clinic and Specialty Clinic having to close. Surgical procedures were up 15% for the month. Muck reviewed surgical statistics from February 2024 and February 2025 with the Committee.

III. Medical Staff Credentialing

The Committee members reviewed the recommendation from the Medical Staff Executive Committee for clinical privilege approval of the submitted applications for appointments/re-appointments. The Committee recommends approval action for the Board of Trustees.

V. Committee Reports/Minutes

- i. **Medical Staff Meeting:** The Committee reviewed the minutes from the Medical Staff meeting held on March 11, 2025.
- ii. **Departmental Reports:**
 - a. **Emergency Services:** Samantha Pauley reviewed the Emergency Department (ED) quality improvement activities and initiatives, including ensuring Behavioral Health regulations are being met. The ED has been reviewing safety procedures for different functions, such as the Tri-City BBQ fest.
 - b. **Cardiopulmonary:** Patrick Stevens gave an overview of the COPD Management Program. The goal of the program is to decrease readmissions of COPD patients. The

Program educates patients on how to manage their diagnosis at home. He reviewed Cardiopulmonary quality activities and initiatives.

- iii. **5 Star Journey:** Sheer gave a brief update on 5 Star Journey activities in Nursing.

VI. Peer Review: Tabled

VII. Other Business/Updates

- i. **Strategic Planning:** Muck reported strategic planning has been completed with the Leadership Team. Don Luensmann has been conducting outside focus groups that include community members for strategic planning. She reported strategic planning with the Board of Trustees, Medical Staff, and Administration will be scheduled in April.
- ii. **Policy #105.03 Document Provision and Requests Pursuant to Chapter 22, Code of Iowa:** Muck reviewed updates made to the policy to comply with Iowa Code, Chapter 22.
- iii. **Building Project:** Muck gave a brief update on the Building Project. The timeline remains unchanged. Cement is being poured this week and next.
- iv. **Recruitment:** Muck shared recent recruitment activities. She and Dr. M. Luft continue to interview for ED physicians. There are two (2) ER physician site visits scheduled.

VIII. Adjournment Heather Rasmussen, Recorder. 5:53pm

Peer review records are privileged and confidential. Quality Improvement activities are protected from discovery under Iowa Code 147.135.

Crawford County Memorial Hospital

Medical Staff Meeting Minutes

March 11, 2025

A meeting of the Medical Staff of Crawford County Memorial Hospital was held on Tuesday, March 11, 2025 in the hospital's Meeting Room C & D.

Present were David Wright DO, Michael Luft DO, Patrick Luft MD, Evelina Todd MD, Julie Graeve ARNP, Benjamin Burkett MD, Erin Schechinger DNP, Cyilee Martin, DNP, Jill Kierscht ARNP, Kylee LeFebvre ARNP (by phone), Theresa Sheer CNO, Heather Rasmussen, Chief Quality Officer, Angie Andersen, IT Director Recorder: Marcy Fink

Ad Hoc: Patrick Stevens – Director of Cardiopulmonary, Samantha Pauley – Nurse Director of Emergency Services, Katie Tremel – Director of Radiology, Ariana Batz, Dr. Robert Bowen

Absent were Elizabeth Ranniger MD, Sara Luft ARNP, Lori Johannsen, PA-C, Erin Muck CEO

The meeting was called to order by David Wright, DO at 8:05 a.m.

APPROVAL OF PREVIOUS MONTH'S MINUTES

The voting members of the Medical Staff approved the minutes of the February 11, 2025 meeting.

CNO UPDATE

Theresa Sheer

- Will be having interviews for summer interns
- EMSA meeting will be held on Wednesday, March 19th, 7:00 pm

BUSINESS

A. UNMC Infectious Disease

Heather Rasmussen

- Dr. Richard Starlin gave a brief synopsis regarding their services via Webex.

B. Quality –

a. Cardiopulmonary

- Patrick gave an overview of the COPD Chronic Care Management program. The goal of the program is to decrease admissions for COPD and teach patients how to manage their disease at home.
- A couple of the quality projects that are ongoing are: EKG data entry and handwashing for sleep study.

b. Emergency Department

- Samantha Pauley reported that the quality study they are working on is Behavioral Health regulations in the ER. They are also looking at safety processes for different functions, such as Tri-City BBQ.

C. Radiology

- a. Katie Tremel and Ariana Batz were present to discuss vascular issues. Also mentioned was tests that were being delayed because of prior auth wait times. If the test needs to be done quickly, providers can call the charge nurse who will contact the Administrator On Call to streamline the procedure.

D. IT Updates / Q&A

Angie Andersen

- In a follow up discussion to Dr. Starlin at UNMC, Angie reported that the consult order for UNMC Infectious Disease is in Cerner. When asking for a consult, there is a Special Instruction box where you would enter how you want to be contacted.
- Our Cerner representative, Matt, will be returning March 31 – April 3. Trama will be blocking provider schedules.
- Physician Lab process will be changing to all electronic communication.
- Testing of clinic medication scanning will be starting this week.
- We are working on an agreement with Cerner to implement AI. It will work similar to a scribe.

ADJOURNMENT

The meeting was adjourned to the Executive Committee at 8:37 a.m.

David Wright, DO President, Medical Staff

MARCH 2025 CREDENTIALING

NEW APPOINTMENTS

Jorge Sotolongo, MD
Richard Malyszek, MD
Evelina Todd, MD
Glenn McKenna, MD

REAPPOINTMENTS

Jason Cook, MD
Patrick Harty, MD
Jane West, MD

DISTANT SITE CREDENTIALING

APPOINTMENTS

Daniel Brailita, MD
Richard Hankins, MD
Subhadra Mandadi, MD
Richard Starlin, MD
Trevor VanSchooneveld, MD
Daniel Keesler, MD

Crawford County Memorial Hospital
Mission Committee
March 20, 2025, 4:30 PM

A meeting of the Mission Committee of the Board of Trustees was held on Thursday, March 20, 2025. Present on site were Erin Muck (CEO), Vernon Sid Leise, and Heather Wight (recorder). Not in attendance were Jay Mendlik and Dr. Benjamin Burkett.

The meeting was called to order at 4:41 p.m.

PATIENT EXPERIENCE

CLS Plan for 2025

- Muck presented information for continuing with CLS or moving forward on our own.

PEOPLE

Provider Updates

- Kylee LeFebvre will be joining Dr. Burkett as his Physician Assistant. We also have two on-site interviews scheduled for ER providers in the coming weeks. Additionally, Lori Johannsen has officially retired.

GROWTH

Building Project Update

- The biweekly meeting yesterday went well. Things are progressing decently, the timeline remains unchanged, and we're looking forward to Phase 2.

Strategic Planning

- Strategic planning with the Board and providers is tentatively scheduled for April 15.

COMMUNITY

Policy 105.03 Document Provision & Requests

- Muck shared the updates made to the document provision policy to comply with Iowa Code Chapter 22 requirements.

The meeting adjourned at 5:40 p.m. Heather Wight, Recorder



BOARD SUMMARY:

CEO Summary

By: Erin Muck, CEO

Date: March 2025

SUMMARY:

Quality

The Emergency Services and Cardiopulmonary department will attend this month's meeting to review their quality improvement activities. Heather is working with a consultant to perfect a quality scorecard for each department that will align with DNV and CCMH's strategies. This will help guide quality improvement efforts and initiatives going forward.

Patient Experience

Administratively we have been discussing the plan for our 5-Star Journey for this year. A workplan and calendar have been drafted and subcommittee meetings for leadership training and customer service training have been initiated.

There have been some changes in the HCAHPS and CAHPS (Clinic) surveys. This includes the addition of the patient and family perception of how frequently they were updated while being cared for in the hospital (care coordination) and how their environment allowed them to rest comfortably (restful of the hospital environment). So far, we are scoring in the 99th percentile in these new questions.

People

Dr. Malyszek began his general surgery practice here on March 3rd. We are grateful for his expertise and the ability to have 24/7 surgery coverage again. There are 2 onsite visits for ER physicians in the next 2 weeks. Kylee LeFebvre will move over to the orthopedic service line with Dr. Burkett on April 1st. Possible outreach opportunities and partnerships are being explored for our specialists.

Growth

Multiple staff members were able to walk through the rehab area a few weeks ago. We will have another walk through for you prior to the board meeting at 4:30 pm. There have been significant changes in the short time from your last walk through.

Cement preparation and pouring has started and when completed, progress on the new RHC space will progress rapidly. We have started phase 2 planning and have discovered it will be a bit tricky with multiple moving parts and likely several "mini" phases to assure the least disruption to the patients and staff.

Dates for strategic planning for the Board and Medical Staff are being explored to make sure that all stakeholders can attend. The date will be sent out as soon as finalized. Don and team have been conducting community focus groups and will have this compiled prior to this session.

Finance

Volumes were up 40% for inpatient in February with total patient days up 56%. There were decreases in outpatient volumes especially in Physical Therapy, Specialty Clinic visits, and Medical Clinic visits that resulted in total procedures being down just under 7%.

There was net profit of \$1,788,924 for the month due to increase in revenue from the higher inpatient volumes and the receipt of the 3rd quarter Medicaid Directed Payment. Year-to-date net profit is \$5,997,185. Cash did increase by \$1,081,879. Days in A/R continues to decrease due to the diligence of our revenue cycle team and ended at 69 days. Days cash on hand (without project funds) increased from 223 to 239.

Community

Policy 105.03 Document Provision and Requests Pursuant to Chapter 22, Code of Iowa has been updated to reflect the most recent updates to the Iowa Code, along with other clerical revisions. These revisions are all in red as shown in your packet.

The community Wellness Center project continues to move along at a good pace. They are in process of putting up the steel on the west side of the building. The committee met this month and reviewed a proposed corporate membership plan. With our commitment to a healthy community and employees, we would like to cover at least half of membership fees for our employees. We will use these numbers for our budget.

See you Monday!

Erin

**CRAWFORD COUNTY MEMORIAL HOSPITAL
FINANCE COMMITTEE MEETING
March 24, 2025, 12:00 P.M.**

A meeting of the Finance Committee of the Board of Trustees was held on March 24, 2025, in the Administrative Conference Room. Present on site were Rachel Melby (CFO), Erin Muck, (CEO), Jay Mendlik, Amy Schultz, and Heather Wight (recorder).

The meeting was called to order at 12:13 pm.

Committee Recommendations:

1. Total Payroll & Accounts Payable of \$2,670,098.86 for approval of payment.

Approval of Minutes

The February 2025 minutes were reviewed and approved.

CFO Report

The CFO Report was reviewed.

Financial Reports

Statistical, Income and Cash Flow Report

Overall, total hospital procedures were down almost 7% compared to last February. Outpatient procedures were down significantly in Physical Therapy – down 28%, Specialty Clinic Visits – down 21%, and Medical Clinic Visits – down 11%. Inpatient procedures, however, were up 40% and were the driving factor for gross patient revenue surpassing budgeted revenue by more than \$500,000.

In addition to higher inpatient volumes, in February we received our Medicaid Directed Payment for the 3rd quarter, which resulted in a \$1,788,924 net profit for the month. Year-to-date net profit is \$5,997,185. Total expenses have been running under budget for the year, due to our savings with our liability insurance. Additionally, other revenue has consistently decreased due the unfavorable legislative impacts on our 340B program.

Cash increased over \$1,000,000 with the receipt of the Medicaid Directed Payment, as well as another sizable decrease in Accounts Receivable. Total A/R decreased \$338,212 and Days in AR decreased from 72 days to 69 days. Days in A/R are down 10 days from our highest point of 79 days in October. Total days cash on hand, excluding project funds, increased from 223 days to 239 days.

Balance Sheet

The Balance Sheet as of 02/28/25 reflects Total Assets of \$88,346,694.

Payroll & Accounts Payable

The committee reviewed and recommends total Payroll & Accounts Payable of \$2,670,098.86 to the Board for approval. This amount includes \$1,683,147.78 in salaries.

**CRAWFORD COUNTY MEMORIAL HOSPITAL
FINANCE COMMITTEE MEETING
March 24, 2025, 12:00 P.M.**

Accounts Receivable

Patient Accounts Receivable as of 02/28/2025 totaled \$13,590,528 which is a decrease of \$338,212 from January.

Other Business

Document Provision & Requests Policy

Muck shared the updates made to the document provision policy to comply with Iowa Code Chapter 22 requirements.

Patient Experience Plan

Muck presented information for continuing with CLS or moving forward on our own.

Adjourn - The meeting was adjourned at 1:00 p.m.

Crawford County Memorial Hospital

Comparative Statistical Report

February 2025

	Month to Date			Fiscal Year to Date		
	FY 2025	FY 2024	Variance	FY 2025	FY 2024	Variance
Total Admissions	39	30	30.00%	265	290	-8.62%
Acute/OB	34	25	36.00%	216	225	-4.00%
Skilled	4	4	0.00%	32	30	6.67%
ICF	1	0	100.00%	12	3	300.00%
Respite	0	0	0.00%	1	0	100.00%
Newborns	0	1	-100.00%	4	32	-87.50%
Total Patient Days*	245	157	56.05%	1,673	1,474	13.50%
Acute/OB	126	67	88.06%	834	702	18.80%
Nursery	0	2	-100.00%	4	55	-92.73%
Skilled	37	28	32.14%	411	271	51.66%
ICF	1	1	0.00%	34	6	466.67%
Respite	0	0	0.00%	3	0	100.00%
Observation	81	59	37.29%	387	440	-12.05%
*Includes Observation						
Average LOS (Acute/OB)	4.16	3.34	24.23%	3.64	3.16	15.17%
Hospital Procedures						
Inpatient	926	660	40.30%	7,589	5,754	31.89%
Outpatient	13,357	14,645	-8.79%	107,816	111,457	-3.27%
Total	14,283	15,305	-6.68%	115,405	117,211	-1.54%
Surgical Procedures	92	80	15.00%	756	758	-0.26%
Anesthesia Procedures	66	60	10.00%	584	597	-2.18%
ER Visits	455	403	12.90%	3,661	3,389	8.03%
Admits from ER	22	28	-21.43%	223	199	12.06%
Scheduled Outpatient Visits	98	86	13.95%	870	743	17.09%
Ambulance Trips	112	92	21.74%	905	920	-1.63%
Xray Procedures	604	541	11.65%	5,181	4,705	10.12%
Mammography Procedures	84	100	-16.00%	997	1032	-3.39%
Flouro Procedures	9	3	200.00%	27	14	92.86%
Ultrasound Dept Procedures	164	166	-1.20%	1231	1385	-11.12%
Echo Procedures	41	36	13.89%	278	317	-12.30%
CT Dept Procedures	230	206	11.65%	1872	1630	14.85%
MRI Dept Procedures	69	84	-17.86%	605	632	-4.27%
Nuc Med Procedures	8	1	700.00%	34	52	-34.62%
Total Radiology Procedures	1,209	1,137	6.33%	10,225	9,767	4.69%
Respiratory Tx Procedures	92	164	-43.90%	590	973	-39.36%
EKG Procedures	99	196	-49.49%	1018	1263	-19.40%
Sleep Studies	15	14	7.14%	126	71	77.46%
Lab Procedures	6,917	6,788	1.90%	53,148	50,915	4.39%
Physical Tx Procedures	1,485	2,054	-27.70%	12,911	14,495	-10.93%
Speech Procedures	10	26	-61.54%	97	246	-60.57%
OT Procedures	146	161	-9.32%	1138	1346	-15.45%
Cardiac Rehab Procedures	104	134	-22.39%	971	1010	-3.86%
Pulmonary Rehab Procedures	12	13	-7.69%	81	77	5.19%
Specialty Clinic Visits	471	597	-21.11%	4,001	3,976	0.63%
Total Medical Clinic Visits	3,012	3,392	-11.20%	25,228	27,585	-8.54%

**CRAWFORD COUNTY MEMORIAL HOSPITAL
OPERATING/INCOME STATEMENT
FOR THE MONTH ENDING FEBRUARY 28, 2025**

Gray lines are YTD. All %'s are based on net revenue except for the variance column and gross revenue.							
	CURRENT MONTH ACTUAL		CURRENT MONTH BUDGET		CURRENT MONTH VARIANCE		PRIOR YEAR ACTUAL
<u>PATIENT SERVICE REVENUES</u>							
INPATIENT SERVICES	547,339	9.1%	386,771	7.1%	160,568	41.5%	384,183
	4,578,096	9.6%	3,200,176	7.1%	1,377,920	43.1%	3,365,043
OUTPATIENT SERVICES	5,399,372	89.8%	5,023,921	91.9%	375,451	7.5%	4,661,898
	42,239,532	88.4%	41,568,385	91.9%	671,147	1.6%	38,543,474
SWING BED SERVICES	66,077	1.1%	57,222	1.0%	8,855	15.5%	52,084
	954,626	2.0%	473,458	1.0%	481,167	101.6%	444,163
TOTAL GROSS PATIENT REVENUE	6,012,787	100.0%	5,467,913	100.0%	544,874	10.0%	5,098,165
	47,772,254	100.0%	45,242,019	100.0%	2,530,235	5.6%	42,352,680
<u>DEDUCTIONS FROM REVENUE</u>							
MEDICARE ADJUSTMENTS	(1,343,137)	-22.3%	(1,229,951)	-22.5%	(113,186)	9.2%	(1,031,554)
	(10,451,340)	-21.9%	(10,176,730)	-22.5%	(274,610)	2.7%	(9,567,811)
TITLE XIX ADJUSTMENTS	1,582,783	26.3%	327,120	6.0%	1,255,663	383.9%	(285,652)
	4,017,665	8.4%	2,706,622	6.0%	1,311,043	48.4%	(1,780,891)
BLUE CROSS ADJUSTMENTS	(506,369)	-8.4%	(532,179)	-9.7%	25,810	-4.8%	(467,051)
	(4,906,475)	-10.3%	(4,403,301)	-9.7%	(503,174)	11.4%	(4,138,757)
OTHER ADJUSTMENTS	(351,941)	-5.9%	(274,395)	-5.0%	(77,546)	28.3%	(344,507)
	(2,670,948)	-5.6%	(2,270,368)	-5.0%	(400,580)	17.6%	(2,145,538)
PROVISION FOR UNCOLLECTIBLE	(170,763)	-2.8%	(146,059)	-2.7%	(24,704)	16.9%	(123,913)
	(1,195,895)	-2.5%	(1,208,507)	-2.7%	12,612	-1.0%	(1,111,161)
CHARITY CARE	(34,588)	-0.6%	(22,270)	-0.4%	(12,318)	55.3%	(13,213)
	(134,612)	-0.3%	(184,264)	-0.4%	49,653	-26.9%	(145,447)
TOTAL DEDUCTIONS FROM REVENUE	(824,014)	-13.7%	(1,877,734)	-34.3%	1,053,720	-56.1%	(2,265,889)
	(15,341,603)	-32.1%	(15,536,548)	-34.3%	194,944	-1.3%	(18,889,605)
NET PATIENT REVENUE	5,188,773	86.3%	3,590,179	65.7%	1,598,594	44.5%	2,832,276
<i>(as % of Gross Patient Revenue)</i>	32,430,650	67.9%	29,705,471	65.7%	2,725,179	9.2%	23,463,074
NET PATIENT REVENUE	5,188,773	98.5%	3,590,179	97.0%	1,598,594	44.5%	2,832,276
<i>(as % of Total Operating Revenue)</i>	32,430,650	96.2%	29,705,471	97.1%	2,725,179	9.2%	23,463,074
OTHER REVENUE							
DIETARY/MEALS INCOME	6,261	0.1%	6,308	0.2%	(48)	-0.8%	5,268
	52,870	0.2%	50,467	0.2%	2,404	4.8%	48,646
OTHER INCOME	73,908	1.4%	105,875	2.9%	(31,967)	-30.2%	61,359
	1,217,308	3.6%	847,000	2.8%	370,308	43.7%	1,180,428
TOTAL OTHER REVENUE	80,169	1.5%	112,183	3.0%	(32,014)	-28.5%	66,628
	1,270,178	3.8%	897,467	2.9%	372,711	41.5%	1,229,074
TOTAL OPERATING REVENUE	5,268,942	100.0%	3,702,362	100.0%	1,566,580	42.3%	2,898,903
	33,700,828	100.0%	30,602,938	100.0%	3,097,890	10.1%	24,692,149
<u>OPERATING EXPENSES</u>							
SALARIES	1,553,237	29.5%	1,785,275	48.2%	(232,038)	-13.0%	1,427,165
	13,416,408	39.8%	14,756,704	48.2%	(1,340,296)	-9.1%	13,339,781
BENEFITS	534,170	10.1%	550,676	14.9%	(16,506)	-3.0%	538,757
	4,408,734	13.1%	4,412,237	14.4%	(3,503)	-0.1%	4,177,116
PROFESSIONAL FEES	284,953	5.4%	191,688	5.2%	93,266	48.7%	316,777
	2,424,287	7.2%	1,584,450	5.2%	839,837	53.0%	2,161,556
SUPPLIES & EXPENSES	999,263	19.0%	909,694	24.6%	89,568	9.8%	641,010
	6,458,185	19.2%	7,793,632	25.5%	(1,335,447)	-17.1%	5,150,701
OCCUPANCY	158,091	3.0%	136,415	3.7%	21,676	15.9%	122,025
	1,187,459	3.5%	1,091,320	3.6%	96,139	8.8%	1,019,327
DEPRECIATION	193,792	3.7%	186,375	5.0%	7,417	4.0%	183,150
	1,550,333	4.6%	1,491,000	4.9%	59,333	4.0%	1,388,900
TOTAL OPERATING EXPENSE	3,723,505	70.7%	3,760,123	101.6%	(36,618)	-1.0%	3,228,884
	29,445,407	87.4%	31,129,343	101.7%	(1,683,936)	-5.4%	27,237,382
NET OPERATING INCOME (LOSS)	1,545,437	29.3%	(57,761)	-1.6%	1,603,198	-2775.6%	(329,981)
	4,255,422	12.6%	(526,405)	-1.7%	4,781,826	-908.4%	(2,545,233)
<u>NONOPERATING REV/EXP</u>							
TAXES	181,742	3.4%	181,742	4.9%	-	0.0%	166,359
	1,453,939	4.3%	1,453,939	4.8%	-	0.0%	1,330,868
GENERAL CONTRIBUTIONS	204	0.0%	833	0.0%	(629)	0.0%	-
	18,583	0.1%	6,667	0.0%	11,917	0.0%	17,640
COVID/PRF/FEMA FUNDING	-	0.0%	-	0.0%	-	0.0%	944,130
	-	0.0%	-	0.0%	-	0.0%	1,180,110
INTEREST INCOME	105,472	2.0%	50,000	1.4%	55,472	110.9%	50,418
	761,070	2.3%	400,000	1.3%	361,070	90.3%	420,463
INTEREST EXPENSE	(43,930)	-0.8%	(162,119)	-35.0%	118,189	-72.9%	(47,759)
	(491,828)	-1.5%	(1,296,953)	-4.2%	805,125	-62.1%	(392,282)
WELLNESS CENTER CONTRIBUTIONS	-	0.0%	(41,667)	-2.3%	41,667	-100.0%	-
	-	0.0%	(83,333)	-0.3%	83,333	-100.0%	-
TOTAL NONOPERATING INCOME (LOSS)	243,488	4.6%	28,790	0.8%	214,698	745.7%	1,113,148
	1,741,764	5.2%	480,319	1.6%	1,261,445	262.6%	2,556,799
NET INCOME (LOSS)	1,788,924	34.0%	(28,971)	-0.8%	1,817,896	-6274.9%	783,168
<i>Year to Date</i>	5,997,185	17.8%	(46,086)	-0.2%	6,043,272	-13113.0%	11,566

**CRAWFORD COUNTY MEMORIAL HOSPITAL
STATEMENT OF CASH FLOWS
FOR THE MONTH ENDING FEBRUARY 28, 2025**

	<u>THIS MONTH</u>	<u>YTD</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
CASH RECEIVED FROM PATIENTS AND THIRD -PARTY PAYORS	5,336,334	33,626,809
CASH PAID TO SUPPLIERS FOR GOODS AND SERVICES	(1,533,940)	(13,827,361)
CASH PAID TO EMPLOYEES FOR SERVICES	(1,639,564)	(14,635,521)
OTHER OPERATING REVENUE RECEIVED	80,169	1,283,404
NET CASH PROVIDED BY OPERATING ACTIVITIES	2,242,999	6,447,332
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES		
COUNTY TAXES	22,822	1,347,870
CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
PROCEEDS FROM ISSUANCE OF LONG-TERM DEBT	-	-
PRINCIPAL PAYMENTS ON LONG-TERM DEBT	(59,114)	(468,739)
INTEREST PAID ON LONG-TERM DEBT	(28,276)	(410,711)
ACQUISITION OF PROPERTY AND EQUIPMENT	(11,164)	(2,042,142)
CONSTRUCTION PROJECT FUNDS	(1,197,452)	20,044,998
NET CASH FROM (USED IN) CAPITAL AND RELATED FINANCING ACTIVITIES	(1,296,006)	17,123,406
CASH FLOW FROM INVESTING ACTIVITIES		
INTEREST RECEIVED	52,300	507,558
PROCEEDS FROM MATURITIES OF CERTIFICATES OF DEPOSIT	59,763	145,752
PURCHASE OF CERTIFICATE OF DEPOSIT	-	-
PROCEEDS OF MATURITIES OF U.S. GOVERNMENT AGENCY SECURITIES	-	77,058
PURCHASE OF GOVERNMENT AGENCY SECURITIES	-	-
NET CASH PROVIDED BY INVESTING ACTIVITIES	112,064	730,369
NET INCREASE (DECREASE) IN CASH	1,081,879	25,648,976
CASH		
BEGINNING	48,297,277	23,730,180
ENDING	49,379,156	49,379,156

<u>OPERATING INDICATORS:</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>Target</u>	Desirable Trend
Total Margin:	21.14%	5.52%	39.18%	-7.12%	12.58%	32.20%	2.00%	Increasing
Debt Service Coverage Ratio:	7.46	6.96	11.88	7.44	7.63	9.19	1.60	Increasing
Days Revenue in Patient A/R:	77	79	76	77	72	69	50	Increasing
Days Cash on Hand:	436	434	442	425	426	430	180	Increasing
(w/o Project funds)	(208)	(205)	(223)	(215)	(223)	(239)		

CRAWFORD COUNTY MEMORIAL HOSPITAL
BALANCE SHEET
AS OF: 2/28/25

ASSETS		Current Month		Prior Month		1-Month Net Change		1 Year Ago Month	
CURRENT ASSETS									
Total Cash		13,867,012	15.70%	11,765,533	13.58%	2,101,479	17.86%	6,778,348	13.91%
Patient Receivables		13,590,528	15.38%	13,928,740	16.08%	(338,212)	-2.43%	9,053,212	18.58%
Allowance for Uncollectibles		(935,000)	-1.06%	(752,000)	-0.87%	(183,000)	24.34%	(777,000)	-1.59%
Allowance for Contractuals		(4,630,000)	-5.24%	(4,850,000)	-5.60%	220,000	-4.54%	(2,560,000)	-5.25%
Net Accounts Receivable		8,025,528	9.08%	8,326,740	9.61%	(301,212)	-3.62%	5,716,212	11.73%
Other Receivables									
Est. Third Party Settlement		-	0.00%	-	0.00%	-	0.00%	-	0.00%
Taxes Receivable		849,622	0.96%	872,445	1.01%	(22,822)	-2.6%	787,805	1.62%
Other		231,464	0.26%	261,878	0.30%	(30,413)	-11.61%	605,831	1.24%
Inventory		1,483,768	1.68%	1,468,168	1.69%	15,600	1.06%	1,445,058	2.97%
Prepaid Expenses & Other		751,103	0.85%	893,599	1.03%	(142,495)	-15.95%	1,621,377	3.33%
TOTAL CURRENT ASSETS		25,208,498	28.53%	23,588,361	27.23%	1,620,137	6.87%	16,954,630	34.79%
ASSETS LIMITED AS TO USE									
Investments									
Cash & CD's		13,550,300	15.34%	13,500,298	15.58%	50,002	0.37%	13,031,462	26.74%
Bond/Project Funds		21,961,844	24.86%	23,031,446	26.58%	(1,069,602)	-4.64%	450,639	0.92%
Interest Receivable		112,300	0.13%	118,921	0.14%	(6,621)	-5.57%	101,382	0.21%
TOTAL ASSETS LIMITED AS TO USE		35,624,444	40.32%	36,650,666	42.30%	(1,026,221)	-2.80%	13,583,483	27.87%
OTHER ASSETS									
Physician Practice Intangibles		815,000	0.92%	815,000	0.94%	-	100.00%	815,000	1.67%
TOTAL OTHER ASSETS		815,000	0.92%	815,000	0.94%	-	0.00%	815,000	1.67%
PROPERTY & EQUIPMENT, NET									
Land		314,500	0.36%	314,500	0.36%	-	0.00%	314,500	0.65%
Land held for Future Dev		120,400	0.14%	120,400	0.14%	-	0.00%	120,400	0.25%
Land Improvements		2,623,208	2.97%	2,623,208	3.03%	-	0.00%	2,511,827	5.15%
Building		8,675,741	9.82%	8,671,791	10.01%	3,950	0.05%	8,670,091	17.79%
Fixed Equipment		18,262,376	20.67%	18,262,376	21.08%	-	0.00%	18,079,267	37.10%
Major Moveable Equipment		22,399,828	25.35%	22,310,244	25.75%	89,584	0.40%	19,042,792	39.07%
Leased Equipment		1,439,076	1.63%	1,439,076	1.66%	-	0.00%	1,439,076	2.95%
Deferred Costs		7,465,582	8.45%	6,248,606	7.21%	1,216,975	19.48%	1,051,834	2.16%
Right of Use Subscriptions		201,265	0.23%	201,265	0.23%	-	0.00%	-	0.00%
Allowance for Depreciation		(39,699,270)	-44.94%	(39,505,479)	-45.60%	(193,792)	0.49%	(37,446,254)	-76.84%
TOTAL PROPERTY & EQUIP, NET		21,802,705	24.68%	20,685,988	23.88%	1,116,717	5.40%	13,783,533	28.28%
DEFERRED OUTFLOWS OF RESOURCES									
Pension Related Deferred Outflows		4,134,804	4.68%	4,134,804	4.77%	-	0.00%	2,767,672	5.68%
Deferred Loss on Refunding		761,243	0.86%	761,243	0.88%	-	0.00%	830,448	1.70%
TOTAL DEFERRED OUTFLOWS		4,896,047	5.54%	4,896,047	5.65%	-	0.00%	3,598,120	7.38%
TOTAL ASSETS		88,346,694	100.00%	86,636,062	100.00%	1,710,632	1.97%	48,734,766	100.00%
LIABILITIES & NET ASSETS									
CURRENT LIABILITIES									
Accounts Payable		338,580	0.38%	491,713	0.57%	(153,132)	-31.14%	531,362	1.09%
Accrued Payroll & Payroll Taxes		2,144,538	2.43%	2,072,153	2.39%	72,386	3.49%	1,993,265	4.09%
Accrued Health Insurance		2,197,395	2.49%	2,018,813	2.33%	178,582	8.85%	1,796,421	3.69%
Deferred Pro Tax Receivable		726,969	0.82%	908,712	1.05%	(181,742)	-20.00%	665,434	1.37%
Due to Third Parties - Other		3,750	0.00%	4,646	0.01%	(896)	-19.29%	2,926	0.01%
Lease Payable - Short Term		61,722	0.07%	61,722	0.07%	-	0.00%	-	0.00%
Est. Third Party Settlements		1,737,575	1.97%	1,737,575	2.01%	-	0.00%	1,526,500	3.13%
TOTAL CURRENT LIABILITIES		7,210,530	8.16%	7,295,333	8.42%	(84,803)	-1.16%	6,515,908	13.37%
OTHER LIABILITIES									
Lease Payable - Long Term		352,943	0.40%	357,286	0.41%	(4,344)	-1.22%	72,305	0.15%
Bonds Payable - Long Term		43,403,091	49.13%	43,457,861	50.16%	(54,770)	-0.13%	18,874,863	38.73%
Interest Payable		127,612	0.14%	111,987	0.13%	15,625	13.95%	82,694	0.17%
Net Pension Liability		9,623,976	10.89%	9,573,976	11.05%	50,000	0.52%	7,935,095	16.28%
TOTAL LONG-TERM LIABILITIES		53,507,622	60.57%	53,501,111	61.75%	6,511	0.01%	26,964,956	55.33%
TOTAL LIABILITIES		60,718,152	68.73%	60,796,444	70.17%	(78,292)	-0.13%	33,480,865	68.70%
DEFERRED INFLOWS OF RESOURCES									
Pension Related Deferred Inflows		774,116	0.88%	774,116	0.89%	-	0.00%	2,013,105	4.13%
OPEB Related Deferred Inflows		300,736	0.34%	300,736	0.35%	-	0.00%	175,696	0.36%
TOTAL DEFERRED INFLOWS		1,074,852	1.22%	1,074,852	1.24%	-	0.00%	2,188,801	4.49%
NET ASSETS									
General Fund		20,556,504	23.27%	20,556,504	23.73%	-	0.00%	13,053,534	26.78%
Net Revenue (Loss)		5,997,185	6.79%	4,208,261	4.86%	1,788,924	42.51%	11,566	0.02%
TOTAL NET ASSETS		26,553,690	30.06%	24,764,765	28.58%	1,788,924	7.22%	13,065,100	26.81%
TOTAL LIABILITIES & NET ASSETS		88,346,694	100.00%	86,636,062	100.00%	1,710,632	1.97%	48,734,766	100.00%

CCMH Expenses Paid for the Month of February 2025

AbbVie US, LLC - Supplies	\$1,968.00	First National Bank Omaha - Expenses	\$7,825.67
Access Technologies - Fees	\$227.04	Frontier Telephone Co. - Telephone	\$493.88
Acute Care, Inc. - Fees	\$10,621.19	Genzyme Corporation - Supplies	\$2,626.56
Advanced Sterilization Products Services - Supplies	\$360.08	Getinge USA Sales LLC - Supplies	\$3,780.00
Airgas USA - Supplies	\$3,012.44	GQR Recruiting Resources LLC - Fees	\$18,895.12
Alco Sales & Service Co. - Supplies	\$242.27	Grainger - Supplies	\$676.53
Alcon Vision - Supplies	\$11,148.86	Jamie Gross - Expenses	\$41.29
Alcor Scientific - Supplies	\$2,105.69	GRP & Associates Inc. - Fees	\$888.60
Align Ophthalmic, LLC - Supplies	\$2,427.09	H&R Accounts - Fees	\$14,040.87
American Messaging - Fees	\$44.43	Hamilton Medical, Inc. - Supplies	\$1,249.66
American Surgical Specialties Co. - Supplies	\$456.42	Kendra Hartwig - Expenses	\$112.42
Ameritex Services - Fees	\$8,248.97	Health Care Logistics, Inc. - Supplies	\$70.35
Ampride Tire & Auto - Fees	\$50.99	Health Partners of Southwest Iowa - Fees	\$6,387.00
Anderson Erickson Dairy - Supplies	\$602.90	Healthcare Compliance Testing, Inc. - Fees	\$900.00
Applied Medical - Supplies	\$726.00	Healthmark Industries Co, Inc.. - Supplies	\$711.42
ARJO, Inc. - Supplies	\$2,221.47	Heartland Business Systems, LLC - Fees	\$9,232.23
Arthrex - Supplies	\$1,241.50	Highland Medical Staffing - Fees	\$1,488.09
Baxter Healthcare Corp - Supplies	\$324.25	Home Depot Pro - Supplies	\$925.95
Bayer Healthcare - Supplies	\$1,793.22	ICAN, Inc. - Advertising	\$425.00
Biocomposites, Inc. - Supplies	\$1,045.00	ICP Medical, LLC - Supplies	\$904.63
Bio-Rad Laboratories - Supplies	\$3,488.61	ID Apparel, LLC - Supplies	\$343.75
Biovigil Technologies, LLC - Fees	\$2,198.49	IDEXX Distribution, Inc. - Supplies	\$2,335.42
Black Hills Energy - Utilities	\$113.28	Industrial Bearing Supply Co. - Supplies	\$446.74
Bomgaars - Supplies	\$650.20	Iowa Department of Inspections Appeals - Fees	\$80.00
Bound Tree Medical - Supplies	\$1,934.48	J&J Health Care Systems, Inc. - Supplies	\$28,057.00
Bracco Diagnostics, Inc. - Supplies	\$1,061.11	Jackson Physician Search, LLC - Fees	\$13,200.00
Briggs Healthcare - Supplies	\$77.60	Jambiz - Rent	\$1,050.00
Brightly Software, Inc. - Supplies	\$3,156.61	Dixie Jannsen - Expenses	\$222.00
Dr. Benjamin Burkett - Expenses	\$4,139.06	JP Gasway Co. - Fees	\$1,580.00
Cable Channel 13 - Fees	\$308.00	KCI USA, INC. - Supplied	\$1,540.53
Cardinal Health - Supplies	\$15,457.42	KDSN FM - Advertising	\$3,961.68
Cardinal Supplies and Fresheners - Supplies	\$52.80	Kicktech, LLC - Fees	\$421.80
Carroll Broadcasting Co. - Advertising	\$870.00	Knowles Publishing Corp. - Advertising	\$1,260.00
Scott Carver - Fees	\$10,700.00	La Prensa - Advertising	\$570.00
CDW Government, Inc. - Supplies	\$956.03	Landauer, Inc. - Supplies	\$420.51
Central Iowa Detention - Fees	\$1,136.78	Language Line Services - Fees	\$369.88
CenturyLink - Telephone	\$663.08	Leslie Barnett Corporate Award - Supplies	\$1,250.00
Cepheid - Supplies	\$10,881.15	Life Instrument Corp. - Supplies	\$190.00
Cerner Corporation - Fees	\$50,576.81	LifeNet Health - Fees	\$2,969.37
Change Healthcare - Fees	\$5,648.39	Lifeserve Blood Center - Fees	\$3,865.39
CHI Health - Fees	\$2,119.16	Little Hawks Childcare Center - Sponsorship	\$350.00
Ciox Health - Fees	\$21.52	Sara Luft - Expense	\$192.59
City of Dow City - Fees	\$278.90	Macro Helix, LLC - Fees	\$13,817.91
Clean Harbors Environmental - Supplies	\$3,991.61	Craig Malone - Rent	\$650.00
Cobblestone Inn & Suites - Fees	\$2,096.48	Manilla Times - Advertising	\$662.65
Colonial Life - Premium	\$587.54	Mapleton Press - Advertising	\$197.00
CompHealth - Fees	\$18,425.94	Marco Technologies, LLC - Fees	\$5,111.88
Compression Dynamics, LLC - Supplies	\$753.13	Marks Plumbing Parts - Supplies	\$469.00
Constellation New Energy - Utilities	\$6,448.87	Martin Bros Dist. Co., Inc - Supplies	\$3,383.27
Convergeone, Inc. - Supplies	\$486.70	Cyilee Martin - Expenses	\$144.44
Covidien Sales, LLC - Supplies	\$320.81	Masimo Americas, Inc. - Supplies	\$344.82
Crawford Co. Engineer's Office - Fees	\$591.92	Maxtown Medical Corp. LLC - Supplies	\$1,197.50
Crawford County Home Health Hospice - Fees	\$62.80	McKesson Medical Surgical - Supplies	\$14,974.15
Cutler Anesthesia Services - Fees	\$28,810.00	Medibadge, Inc. - Supplies	\$17.00
Datex (USA) Inc. - Fees	\$12,118.60	Medical Solutions - Fees	\$79,132.56
Dearborn - Premiums	\$21,266.41	Medicus Firm, Inc. - Supplies	\$0.00
Dell Marketing LP - Supplies	\$1,447.99	Medline Industries LP - Supplies	\$3,313.42
Denison Bulletin & Review	\$510.20	Julie Meseck - Expenses	\$9.10
Denison Community School District - Sponsorship	\$135.45	Michael & Sara Luft - Fees	\$300.00
Denison Free Press - Advertising	\$300.00	Mid-American Publishing Corp - Advertising	\$130.00
Denison Municipal Utilities - Utilities	\$18,254.18	MidAmerican Energy - Utilities	\$332.60
DirecTV - Fees	\$396.00	Mindray DS USA, Inc. - Supplies	\$3,351.59
Do It Best Hardware - Supplies	\$170.92	Monarch Booster Club - Sponsorship	\$150.00
Dorsey & Whitney, LLP - Fees	\$29,950.67	Dr. Stephen Morse - Fees	\$35,585.78
Draiger, Inc. - Supplies	\$5,865.60	Mortan Inc. - Supplies	\$389.44
Echo Group, Inc. - Supplies	\$166.40	Network Services Company - Supplies	\$2,154.67
Ecolab, Inc. - Supplies	\$791.50	New Century FS - Fuel	\$669.34
EGOLD Fax - Fees	\$3,167.88	New York Life - Premium	\$2,920.50
Electronic Engineering - Fees	\$181.46	Nuance Communication, Inc. - Fees	\$4,429.98
Ace Ettleman - Rent	\$550.00	NW Iowa Yes Center - Fees	\$920.55
Eventide Lutheran Home - Fees	\$1,023.75	Observer - Advertising	\$641.80
Expand-A-Band Medical, LLC - Supplies	\$138.00	Omnicell, Inc. - Fees	\$80.00
Fareway Stores - Supplies	\$691.75	Onmedia - Advertising	\$416.00
Farmer Bros. Co. - Supplies	\$1,243.44	Optimum Anesthesia, LLC - Fees	\$8,000.00
Federal Express Corp. - Fees	\$33.37	Optum 360 - Fees	\$342.90
Feller's Furniture - Supplies	\$799.00	Owens & Minor - Supplies	\$16,143.06

Oxen Technology - Fees	\$11.00
Patton's Medical - Supplies	\$1,306.52
Performance Health Supply, LLC - Supplies	\$108.98
Pharmacy OneSource - Supplies	\$560.16
Physician Lab Services - Fees	\$19,079.00
Pipeline Health Holdings, LLC - Fees	\$4,348.12
Pitney Bowes - Postage	\$2,169.90
Plunkett's Pest Control - Fees	\$624.80
Positive Promotions, Inc. - Supplies	\$997.89
Joseph Postanes - Expenses	\$65.59
Practical Sleep Services, LLC - Fees	\$7,830.00
Press Ganey - Fees	\$3,981.51
Professional Computer Solutions - Fees	\$293.00
Professional Medical Management - Supplies	\$7,337.00
Propio Language Service - Fees	\$1,058.51
Qiagen, Inc. - Supplies	\$1,611.96
QuVa Pharma, Inc. - Supplies	\$623.10
R&D Batteries, Inc. - Supplies	\$693.21
R&S Waste Disposal - Fees	\$1,414.17
Redsail Technologies - Fees	\$3.24
Remel, Inc. - Supplies	\$795.84
Sanofi Pasteur, Inc. - Supplies	\$17,928.88
Screencloud, Inc. - Fees	\$490.24
Scribe EMR - Fees	\$14,423.09
Secure Shred Solutions - Fees	\$464.00
Shared Medical Services, Inc. - Fees	\$4,515.00
Shared Medical Technology - Fees	\$3,168.41
SpendMend, LLC - Supplies	\$2,416.05
St. Anthony Regional Hospital - Fees	\$1,697.50
Standard Textile Co, Inc. - Supplies	\$130.08
Staples Advantage - Supplies	\$2,013.89

Steris Corporation - Supplies	\$282.68
Stryker Rental Services - Fees	\$1,638.75
Stryker Sales LLC - Supplies	\$5,179.11
Sweet Treats & More - Fees	\$152.00
T.A. Penke - Fees	\$32.00
Team Ford Lincoln - Fees	\$1,833.56
Teleflex, LLC - Fees	\$1,742.50
Televox - Fees	\$1,473.26
Thoroughcare, Inc. - Fees	\$2,018.00
Thrifty White - Fees	\$3.42
Tri-Anim Health Services - Supplies	\$1,496.27
TruBridge - Fees	\$2,609.00
UKG, Inc. - Fees	\$245.26
UnityPoint Health - Fees	\$527.00
US Foods - Supplies	\$7,381.26
Van Meter -Supplies	\$1,011.75
Verizon Wireless - Telephone	\$588.10
Trama Vetter - Expenses	\$451.56
Vision Service Plan - Premium	\$3,998.40
Visual Edge IT, Inc. - Fees	\$1,586.06
VVC Holding LLC - Supplies	\$4,386.13
Walmart / Capital One - Supplies	\$903.54
Wells Fargo Financial Lease - Fees	\$238.00
Western Iowa Networks - Fees	\$1,663.63
Westside sonography, Inc. - Fees	\$480.00
WIN - Fees	\$1,500.00
WIPFLI - Fees	\$26,150.00
Ziegler, Inc. - Supplies	\$481.62
Zimmer US, Inc. - Supplies	\$5,058.93
Patient Account Refunds	\$12,709.87

February Check Run	\$853,852.80
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DEPRECIATION FUND:	
ARJO, Inc. - Ceiling Lifts	\$9,385.86
Certified Testing Services, Inc. - Facility Project	\$51.00
Dell Marketing LP - Computer Upgrades	\$12,870.88
Invision Architecture - Facility Project	\$37,955.70
Lint Van Lines - Facility Project	\$736.00
Nuaire, Inc. - Airflow Workstation	\$9,464.40
Skytron - OR Table	\$58,586.69
VOC Associates, LLC - Facility Project	\$4,047.75

Depreciation Total	\$133,098.28
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Salaries	\$1,683,147.78
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GRAND TOTAL	\$2,670,098.86
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PURPOSE:

To set forth a policy for providing public information/documents as they pertain to business conducted by Crawford County Memorial Hospital.

POLICY:

In accordance with Iowa Code Chapter 22, every person has the right to examine and copy and to publish or otherwise disseminate public records not protected under law by other law, rule and/or regulation. The right to examine includes the right to examine an authorized public record without charge while the public record is in the physical possession of the custodian (hospital). Code Chapter 22 also authorizes the custodian to charge a reasonable fee for the services of supervising records during examination and copying. Therefore, the hospital has established the following guidelines for publication and establishing charges for the assembly and copying of records and documents in response to requests for specific information:

1. For documents contained in files distributed in the normal course of business. This shall include materials related to the distribution of the monthly Board packet, special public meetings of the Board and other information and materials related to the care and safety of citizens.

a. No charge for materials printed as information provided at the beginning of a public meeting, including but not limited to each Board meeting.

b. No hospital charge for information accessed via the CCMH web site (www.ccmhia.com). Information not on the web site, or removed from the site, charges shall apply as outlined below.

NOTE: For purposes of this policy the "Board packet" is a compilation of several documents contained in individual, and discrete, electronic and paper files. These compiled documents include, but are not limited to, various financial files, various meeting minutes' files and files relating to a specific agenda item scheduled for Board review/action.

2. For documents not distributed in the normal course of business including, but not limited to, building plans & specifications, paper documents, e-mails and other related materials a fee shall be assessed as follows.

a. Personnel cost:

Personnel assigned to any on premises document review, research, scanning and/or retrieval process will be charged at a rate based on the cost of personnel assigned. **Personnel costs shall be charged for all requests pursuant to Iowa Code chapter 22 for documents not distributed in the normal course of business. However, personnel costs will not be charged if the time required for the research, scanning and/or retrieval process is less than thirty (30) minutes.**

b. Paper copy requests:

In addition to personnel costs, the requesting party will be charged the following charges: copying/printing fee of \$.25 per page for black/white and \$.50 per page for color copies.

c. Electronic copies: For all documents kept in electronic file format:

In addition to personnel costs, the requesting party will be charged the costs of any storage device or delivery charge incurred in supplying the electronic copies.

d. For e-mail research requests:

A determination will first be made of the number of e-mails requested. **This determination will be charged as a personnel cost.**

3. Fee Payment: All fees must be paid as estimated in advance. Any excess fee shall be refunded to the requesting party within five (5) working days after the requested work is completed.

4. Conflicts: All questions regarding document classification and related fees shall be routed to the CEO for review and disposition.



Request A Public Record

Contact Information (Please print)

Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Enter a description – include the records title and date or date range if known. (Please print)

Copy Information

Copies	Charge	Quantity	Total Cost
Black & White Copies	\$0.25/ page + Personnel Cost		
Color Copies	\$0.50/ page + Personnel Cost		
Electronic Media	TBD + Personnel Cost		
Emailed Documents	TBD + Personnel Cost		

Delivery Method

Selected Method	Delivery Method	Charge	Total Cost
<input type="checkbox"/>	USPS Mail, 1 – 15 pages	Cost of Postage + Personnel Cost	
<input type="checkbox"/>	USPS, 15+ pages	Cost of Postage + Personnel Cost	
<input type="checkbox"/>	FAX	\$1.00 / page	
<input type="checkbox"/>	Electronic Media	TBD	
<input type="checkbox"/>	Pickup	Free	

APPROVED: _____

DATE: _____ BY: _____

DENIED FOR REASON(S) CHECKED BELOW:

DATE: _____ BY: _____

- ☐ Marketing, pricing strategies, and proprietary information where public disclosure of such information would harm the hospital's competitive position are protected under Iowa Code 21.5 (1)(I).
- ☐ Peer review records are privileged and confidential. Quality Improvement activities are protected from discovery under Iowa Code 147.135.
- ☐ To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation. Iowa Code 21.5 (1)(i)
- ☐ Records contain HIPAA information – not able to disclose.
- ☐ No such document or report exists.
- ☐ Other _____

Prepayment is requested for all copy and image reproduction requests. Please make checks payable to Crawford County Memorial Hospital. All requests for public records should be sent to the Administration Office. Please do not mail cash.